

## Short Film Workshop Agreement

This Short Film Workshop Agreement is entered on \_\_\_\_\_ between  
\_\_\_\_\_ (“Producer”, “Actor”, “Client”) and Nikki Silva Productions LLC.

1. **Tentative Title of your Short Film** \_\_\_\_\_
2. **Other “Clients” Participating Name/Email/Website**  
\_\_\_\_\_

3. **Production Specifications.**

The *writing process* will be as follows: Writer will provide first draft, cast and crew will have a table read, writer will take notes and suggestions and provide a re-write within 7-14 days.

Under special circumstances, there may be multiple rewrites. 1 rewrite is standard.

The *pre-production process* will be as follows: (1) Location scouting. (2) Casting of supporting actors, featured actors and background actors. (3) Props/Wardrobe purchases and fittings. (4) 1-5 rehearsals scheduled with actors and director/acting coach. (5) DP/Director Shot List Meeting.

The *production process* will be as follows: Actors will provide availability and production staff will create a schedule. Call sheets will be provided 1-2 days before each shoot day. We estimate 1-3 “shoot days” per short film. You are responsible for providing your own transportation on shoot days. Any add-ons on shoot day such as hiring your own makeup-artist, requesting special meals outside of budget, etc. will lie on the “Client” requesting the add-on. Film days include a PA on set who will assist with hair/makeup/wardrobe, a general craft services that may include chips, pretzels, fruit, bagels, water bottles, and soda/coffee.

The *post-production process* will be as follows: Please allow 1-3 weeks for complete editing of your short film. We will be covering any digital edits or after-effects that the script requires, music accompaniment, color correcting, and audio. The editor and director have full reigns to cut lines or edit the footage for the sake of the story. Any “Client” who wishes to obtain the raw footage may provide our team with a hard drive, labeled with your name, on the day of filming and we will transfer all the footage to you within 1-3 days of shooting. We will create individual reels out of our footage for actors, at no extra charge – please allow 1-3 weeks for this as well. If you would like a reel to be edited with footage outside of our project, you may hire our editor at an additional cost. We will have a post-production meeting and viewing of your short film where we can discuss how you would like to move forward with presenting your film to the public. If you would like to host a premiere, submit your film to festivals, or submit your film to distribution, we can help you with consulting however, we will not be financially responsible for any submissions or showings of your film. This will be an extra cost for you if you choose to do so. All “Actors” / “Producers” must agree on how they would like to proceed with the release of the film.

4. **Ownership of Rights in Project**

Nikki Silva Productions LLC will be responsible to secure copyright of project.

Ownership of Project will be split evenly amongst the “Clients” enrolled in the program (3-5 “Clients” per project) and the Writer of the project.

**5. Signature of Agreement**

Start Date \_\_\_\_\_

“Client” / “Actor” / “Producer”

Print Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

“Writer”

Print Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Nikki Silva Productions LLC CEO  
Nikki Silva

Signature \_\_\_\_\_ Date \_\_\_\_\_